

**MASTER AGREEMENT**

**BETWEEN**

**BONNEVILLE EDUCATION ASSOCIATION**

**AND**

**BONNEVILLE JOINT SCHOOL DISTRICT NO. 93**

Effective Dates  
July 1, 2018 to June 30, 2019

**Table of Contents**

<b>ARTICLE I - DEFINITIONS</b>	4
<b>ARTICLE II - LEAVES</b>	5
Bereavement Leave:	5
Family Medical and Sick Leave:	5
Family Medical Leave Act (FMLA):	5
Sick Leave:	5
Jury Duty:	8
Military Leave:	8
<b>ARTICLE III - ASSOCIATION AND TEACHER RIGHTS</b>	10
Cooperating Teachers:	10
Right to Organize:	10
Official Association Communications:	10
<b>ARTICLE IV - GRIEVANCE PROCEDURE</b>	11
Definitions:	11
Process:	11
<b>ARTICLE V - WORKING CONDITIONS</b>	13
Activity Responsibility:	13
Class Coverage:	13
Coverage Leave:	13
Extracurricular Activity Approval:	14
Inter-school Travel:	14
New Teacher Orientation:	14
Non-teaching Duties:	14
Professional Council:	14
Regular School Day:	14
Teacher Responsibility:	14
Teacher Planning Time:	14
Staffing:	15
<b>ARTICLE VI - Professional Compensation</b>	16
Salary Schedules:	16
Supplemental Pay Committee:	16
Supplemental Pay:	16
<b>ARTICLE VII Insurance Benefits</b>	17
Full-Time Teachers	17

Part-Time Teachers	17
<b>ARTICLE VIII - Effective Dates and Duration</b>	18
<b>APPENDIX A - 2018-2019 Salary Schedule</b>	19
<b>APPENDIX B - Salary Schedule 2</b>	21
High School Stipends	23
Middle School Stipends	26
Elementary School Stipends	27
Previous Stipends	27
Extended Working Year	28
Professional Technical Extended Working Year	28
Extended Working Day	28

The Board of Trustees of School District No. 93 and the Bonneville Education Association have agreed to the following provisions pursuant to Idaho Code 33-1271 through 33-1276.

### **ARTICLE I - DEFINITIONS**

- A. Bargaining Unit:** The Board hereby recognizes the Bonneville Education Association representing a majority of the teachers as the exclusive and sole representative for collective negotiation for all certificated employees paid on the regular teacher salary schedule.
- B. Board:** The term "Board" as used in this agreement shall mean the Board of Trustees of Bonneville Joint School District No. 93 in the counties of Bonneville and Bingham and the State of Idaho.
- C. Designee:** The term "designee" is a person who is designated or appointed by the person named in the Master Agreement to fulfill the stated duties.
- D. President:** The term "President" as used in this agreement shall mean the President of the Bonneville Education Association.
- E. Professional Council:** The Professional Council shall be composed of the President and four (4) members of the Bonneville Education Association, and the Superintendent and four (4) persons designated by the Superintendent.
- F. School District:** The terms "School District" and "District No. 93 Public Schools" shall mean Bonneville Joint School District No. 93 in the counties of Bonneville and Bingham and the State of Idaho.
- G. Work Year:** The term "work year" as used in this agreement shall refer to the number of days that teachers are contracted to work as designated in the school calendar adopted by the Board .
- H. Superintendent:** The term "Superintendent" as used in this agreement shall mean the Superintendent of Schools of Bonneville Joint School District No. 93 in the counties of Bonneville and Bingham and the State of Idaho. The Superintendent is the chief executive officer of the Board, and as such administers the affairs and programs of the School District as provided by law and Board policy.
- I. Teacher:** The term "Teacher" as used in this agreement shall refer to all regularly assigned certificated employee(s) on a teaching contract represented exclusively by the Bargaining Unit as defined in A. above.

## ARTICLE II - LEAVES

### **A. Bereavement Leave:**

1. In the event of a death in the teacher's or teacher's spouse's immediate family (father, mother, brother, sister, son, daughter, husband, wife, grandfather, grandmother, grandchild, aunt, uncle, niece, nephew, stepfather, stepmother, stepchild, son-in-law, daughter-in-law, brother-in-law, sister-in-law, or person living in the teacher's household), up to five (5) days of bereavement leave may be taken consecutively for each incidence.

### **B. Family Medical and Sick Leave:**

#### **1. Family Medical Leave Act (FMLA):**

- a. The School District will comply with all provisions of the Family Medical Leave Act (FMLA).

#### **2. Sick Leave:**

- a. Each full-time teacher will be entitled to sick leave with full pay for up to ten (10) days each year.
- b. Teachers hired on less than a 1.0 FTE contract shall receive sick leave on a prorated basis according to the full-time equivalency (FTE) of their contract.
- c. Unused sick leave will be accrued from year to year in accordance with Idaho Code and the Public Employee Retirement System of Idaho (PERSI).
  - i. Sick leave provided to teachers hired on less than a .5 FTE contract will not accumulate as a retirement benefit.
- d. Sick leave may only be used for one of the following qualifying reasons:
  - i. an illness, injury, or serious health condition that makes the employee unable to perform the essential functions of his or her job;
  - ii. to care for the employee's spouse, child, or parent who has an illness, injury, or serious health condition;
  - iii. the birth of a child and to care for the newborn child within one year of birth up to 12 weeks as stipulated in the Family Medical Leave Act;
  - iv. the placement with the employee of a child for adoption and to care for the newly adopted child within one year of placement up

to 12 weeks as stipulated in the Family Medical Leave Act.

3. **Sick Leave Bank**

a. In addition to the above provisions covering sick leave the following sick leave bank provisions shall be in effect:

- i. The Sick Leave Bank has been established to alleviate the hardship caused by absence from work when that absence is necessitated by a prolonged or recurring illness extending beyond the certificated employee's accumulated sick leave. The Sick Leave Bank is made up of sick leave days that have been contributed by certificated employees in the district. Sick leave days thus contributed shall be deducted from the individual's sick leave entitlement. To participate, a certificated employee must have two days of accrued leave available to donate to the bank. Certificated employees can join the Sick Leave Bank during the Benefits Open Enrollment period. Certificated employees may not apply for use of the Sick Leave Bank if they have not contributed.
- ii. Application for use of the Sick Leave Bank shall be submitted to the Sick Leave Bank Committee for their consideration. The committee shall review the request and determine the eligibility of the certificated employee. If the committee deems necessary, it shall require proof of illness at the time of application and from time to time after it has been made. The committee may request a second opinion from a doctor of their choice which would be paid for by the School District. In addition, the Sick Leave Bank Committee shall determine the number of days to grant to each applicant.
- iii. The committee shall have the authority to establish such guidelines as it deems necessary to implement this program. Guidelines shall have the approval of the Executive Committee and the Board. After complete review of the application, the Sick Leave Bank Committee shall have the authority to make final decisions within the guidelines as to the disposition of the case.
- iv. In order for a certificated employee to be eligible to join and to apply for sick leave benefits from the Sick Leave Bank, the employee must: (1) be a contributor to the Sick Leave Bank, and (2) have been absent from work due to illness or accident for: (a) all his/her accumulated sick leave and personal leave days, and (b) have illness or injury that will require more than five (5) additional days.
- v. When joining the Sick Leave Bank, each participant shall

contribute two days, at a rate of one full day per year for two years of his/her accrued sick leave to the bank. To keep the Sick Leave Bank solvent, the Sick Leave Bank Committee may ask for additional days from participants. Participants, who choose not to contribute the additional days, shall be dropped from the sick leave bank.

- vi. The maximum number of days that may be granted in any one (1) fiscal year will be ninety (90) working days and will be reviewed by the Sick Leave Bank Committee on a case by case basis. The maximum number of days that may be granted to any one employee will be one-hundred eighty (180) working days while employed in the District.
- vii. The number of sick leave days granted shall not exceed the number of days absent from work due to illness, or injury, or accident.
- viii. Following the use of any days from the Sick Leave Bank, the participant will be required to repay the Sick Leave Bank at the rate of one (1) day per year until said individual repays days in full or leaves the School District.
- ix. Sick Leave Bank grants to individuals will not be carried over from one (1) fiscal year to another; all such grants will terminate at the end of the work year. If a participant does not use all of the days granted by the Sick Leave Bank, the unused sick leave days will be returned to the Sick Leave Bank.
- x. The Sick Leave Bank Committee, chaired by the Superintendent/designee (who shall vote only in the case of a tie), shall consist of two (2) members appointed by the Association President and two (2) members appointed by the Superintendent/designee. Each member of the committee must be a contributing member of the Sick Leave Bank. The committee shall develop and distribute rules and procedures for the orderly administration of the Sick Leave Bank not inconsistent with the terms of this agreement.

**C. Jury Duty:**

1. The teacher who receives a notice to report for or in connection with jury duty which necessitates the absence from regular scheduled teaching duties shall notify the building principal as soon as reasonably possible.

**D. Military Leave:**

1. A teacher who receives notice to report for or in connection with his/her military responsibilities which necessitates his/her absence from regular-scheduled duties shall notify the Human Resources Department as soon as reasonably possible.
2. If the monthly compensation received for his/her military service is less than his/her regular monthly compensation then he/she shall receive a pay differential from the School District, not to exceed thirty (30) days in any work year without review.
3. To be eligible for the pay differential, the teacher must furnish the School District with a written statement from the appropriate military agency listing the amount he/she receives and the dates he/she receives payment for military services.

**E. Obligatory Leave:**

1. The teacher shall be granted time necessary for appearances in legal proceedings connected with the teacher's employment or with the school system or in other legal proceedings if the teacher is required by law to attend.

**F. Personal Leave:**

1. Three (3) days of leave with full pay during each work year can be used for any reason deemed necessary by the teacher. If in the previous work year, the teacher uses two (2) or fewer sick leave days and does not take leave without pay; said teacher shall be given five (5) personal leave days.
2. Leave under this section may be taken upon the following conditions being met:
  - a. Substitute teachers are available on reasonable notice.
  - b. Advanced lesson planning for substitutes is completed.
  - c. Teachers shall be guaranteed personal leave when requested at least seven (7) calendar days in advance of the absence.
  - d. Personal leave may not be used as an extension of holiday leave, except in extenuating circumstances that have been approved by the building administrator.
3. In the event a teacher does not use all personal leave days, he/she will be reimbursed in his/her July payroll in an amount of one hundred dollars (\$100) for



each unused personal leave day. For teachers hired on less than a 1.0 FTE contract, all provisions of the Personal Leave section shall be applied on a pro-rated basis according to the full-time equivalency (FTE) of their contract.

**G. Professional Development Leave:**

1. The building principal may grant permission for teachers to attend professional development activities without loss of pay. Professional development leave shall include the following:
  - a. Mentoring assistance
  - b. Peer observations
  - c. Other district-approved professional development activities

**H. School Business Leave:**

1. Teachers will notify their building principal when leave is needed to supervise school-level activities without loss of pay. Teachers will notify the superintendent/designee when leave is needed to supervise district-level, state-level, or national-level activities without loss of pay. School business leave shall include the following:
  - a. Supervision of IHSAA and other student activities as approved by the building principal
  - b. Professional duties approved by the District
  - c. Participation in district or state-sponsored committees
  - d. Other activities as approved by the building principal

## **ARTICLE III - ASSOCIATION AND TEACHER RIGHTS**

### **A. Cooperating Teachers:**

1. Serving as a cooperating teacher is a voluntary commitment.

### **B. Right to Organize:**

1. Teachers have the right to join, or refrain from joining, any lawful organization for their professional or economic improvement and for the advancement of public education.
2. Membership of a teacher in any organization shall not be required a condition of employment in the School District.

### **C. Official Association Communications:**

1. District email, intra-district mail, and teacher mailboxes may be used for official Association communications within the normal practice and policies of the District. The Association may post notices of activities and business on a bulletin board designated for staff use and, at the discretion of the building administrator, may post notices of activities and business on regular notices for announcements and daily school bulletins. No communications will be contrary to adopted Board policies, state law, or State Board rule.

## ARTICLE IV - GRIEVANCE PROCEDURE

### **A. Definitions:**

1. A “Grievance” is an alleged violation or a misinterpretation/misapplication of any provision of the Negotiated Agreement between the Bonneville Education Association and the Bonneville Joint School District No. 93 Board of Trustees.
2. A grievant is a certificated employee.
3. “Days” means working business days. “Days” may be extended if both parties to the grievance mutually agree.

### **B. Process:**

1. **Level 1.** Before filing a formal, written grievance, the grievant shall attempt to resolve the problem by identifying the problem and meeting informally with the grievant’s direct supervisor/designee. The supervisor/designee shall document that meeting.
2. **Level 2.** If the grievance is not resolved at Level 1, then within fifteen (15) days after the event leading up to the grievance a written “Statement of Grievance” shall be filed on the appropriate form and submitted to the grievant’s direct supervisor/designee, who shall arrange for a meeting to take place within five (5) days after receipt of the “Statement of Grievance.” The supervisor/designee shall also provide written notice to the grievant designating the time and place of the meeting and shall inform the grievant of the right to have a representative present at the meeting. The “Statement of Grievance” shall name the party involved, state the facts giving rise to the grievance, identify the elements of the Negotiated Agreement that have alleged to have been violated, indicate the relief requested, and shall be signed by the grievant. The grievant and the supervisor/designee shall be present for the meeting. Following the meeting, the supervisor/designee shall have five (5) days in which to provide a written decision with reasons to the grievant.
3. **Level 3.** If the grievant is not satisfied with the disposition of the grievance at Level 2, or if no decision has been rendered within five (5) days after the meeting with the direct supervisor/designee, the grievant may within three (3) additional days refer the “Statement of Grievance” and the Level 2 response to the Superintendent/designee, who shall arrange for a meeting to take place within five (5) days after receipt of the grievance. The Superintendent/designee shall also provide written notice to the grievant designating the time and place of the meeting and shall inform the grievant of the right to have a representative present at the meeting. Following the meeting, the Superintendent/designee shall have five (5) days in which to provide a written decision with reasons to the grievant.

4. **Level 4.** If the grievant is not satisfied with the disposition of his/her grievance at Level 3, or if no decision has been rendered within five (5) days after the meeting with the Superintendent/designee, the grievant may within three (3) additional days refer the “Statement of Grievance” and the Levels 2 and 3 responses to the Superintendent for referral to the Board of Trustees, which shall arrange for a hearing to take place within five (5) days to ten (10) days after receipt of the grievance. The Superintendent shall provide written notice to the grievant designating the time and place of the hearing and shall inform the grievant of the right to have a representative present at the hearing. Following the hearing, the Board of Trustees shall have five (5) days in which to provide a written decision with reasons to the grievant.

The decision of the Board of Trustees shall be the final decision on the grievance.

## ARTICLE V - WORKING CONDITIONS

### **A. Activity Responsibility:**

1. Teacher responsibility during school activities to which they are assigned shall end only after the conclusion of the activity and not at the end of the regular school hours.

### **B. Collaboration Time:**

1. The District and teachers agree to continue school-based Professional Learning Communities to study and improve student achievement.

### **C. Duty Free Lunch:**

1. Teachers will have an uninterrupted, duty-free period of at least forty (40) minutes for lunch insofar as possible, except when emergencies or special events make it necessary to alter the schedule.
2. Teachers shall be permitted to leave the school grounds during their lunch periods. The principal/designee will be notified when a teacher plans to be out of the building during this time.
3. While the Board agrees that teachers will not be assigned supervisory duties during the duty-free lunch, the Association agrees that certified employees have a responsibility to assist the school administration to maintain order in the event of an emergency and that this may require certified employees to interrupt the duty-free lunch to undertake this responsibility.

### **D. Class Coverage:**

1. In the event that a teacher is required to substitute teach during the regularly scheduled school day, the teacher will earn up to one-half (1/2) day of coverage leave or twenty dollars (\$20) an hour when three (3) hours of substitute teaching is accrued.
2. If a single class is covered by two or more teachers, the accrued hours will be prorated based on the number of teachers providing coverage.
3. The teacher must complete and submit the Coverage Leave Reporting Form to the Payroll Department to earn Coverage Leave.

### **E. Coverage Leave:**

1. Must be authorized by the building administrator.
2. Shall accrue up to a maximum of five (5) days.
3. May only be taken according to the provisions of Personal Leave stipulated in Article II, Section F1.

4. Coverage Leave may be rolled over year to year.

**F. Extracurricular Activity Approval:**

1. Teachers shall have administrative approval for all extracurricular or other activities away from school or at other than regular school hours for all activities involving students.

**G. Inter-school Travel:**

1. In arranging schedules for teachers who are assigned to more than one (1) school, an effort shall be made to limit the amount of inter-school travel.

**H. New Teacher Orientation:**

1. Teachers new to the District may be required to attend additional in-service orientation sessions.

**I. Non-teaching Duties:**

1. When teachers are needed for non-teaching duties, such duties will be divided among all teachers within each building. Duties that affect more than one building will be divided among teachers from those buildings

**J. Professional Council:**

1. The Professional Council shall conduct monthly meetings to discuss issues brought to it by the Association's building representatives. The council shall make recommendations to the Superintendent and the President for consideration. Topics shall include, but are not limited to instructional materials, board policy, and Professional Learning Communities (PLCs).

**K. Regular School Day:**

1. The regular day for teachers will consist of an 8-hour day including a regular 40-minute duty free lunch.

**L. Teacher Responsibility:**

1. Teachers shall not abrogate any assigned responsibility regarding the safety and welfare of the students.

**M. Teacher Planning Time:**

1. The Bonneville Joint School District No. 93 Board of Trustees expects teachers to plan for effective instruction each day. In order to support this expectation, planning time shall be designated and agreed on by the Professional Learning Community (PLC) in each building. Planning time shall be defined as time during which no conflicting, regularly scheduled responsibilities may be assigned.

2. An average of 200 minutes will be provided per 5-day work week for each full-time teacher.
3. Planning time shall be included within the normal teacher workday. Teachers shall not use planning time for the conduct of personal business or non-instructional activities.
4. If extenuating circumstances occur, the building principal may give consent for a teacher to attend to non-instructional matters during planning time. In the case of emergencies or unusual scheduling conflicts at the school, building principals may require teachers to participate in such responsibilities as deemed necessary during scheduled planning times.

**N. Staffing:**

1. Each school will use a collaboration process to determine the usage of allocated staff in the building.

## **ARTICLE VI - Professional Compensation**

### **A. Salary Schedules:**

1. Teachers shall be paid according to the current Salary Schedule which is attached to this agreement as Appendix A and made a part of this article by this reference.

### **B. Supplemental Pay Committee:**

1. The Supplemental Pay Committee, as defined in Appendix B, shall meet before negotiations of each year to discuss changes, additions, deletions, recommendations on the number of stipends held by individuals, and deadlines for filling extracurricular positions.
2. The committee's recommendations shall be presented to the Superintendent/designee and the President.

### **C. Supplemental Pay:**

1. Teachers shall receive supplemental pay for supervision of extracurricular activities in accordance with the provisions of Schedule 2 (Appendix B).
2. The Supplemental Pay Committee, as defined in Appendix B, shall meet annually before negotiations to review proposed changes to Schedule 2 (Appendix B) and make recommendations to present to the Superintendent/designee and the President.



## ARTICLE VII Insurance Benefits

### A. Full-Time Teachers

1. Effective September 1, 2018 through August 31, 2019 the Board agrees to pay individual premiums for full-time teachers (1.0 FTE) according to the following table:


<b>Benefit</b>	<b>Monthly Premium</b>
Employee Medical	\$732.70
Employee Dental: Blue Cross	\$40.15
Employee Dental: Willamette	\$50.25
Employee Vision	\$8.10
Life Insurance	\$6.56
Long-Term Disability	Variable
Telemedicine program	\$0.00
Employee Assistance Program	\$1.62


### B. Part-Time Teachers

1. The Board agrees to provide the following employer-paid benefits for teachers with a 0.75 FTE or greater contract: (a) medical, dental, vision, and life insurance, (b) telemedicine program, and (c) Employee Assistance Program.
2. The Board agrees to provide the following employer-paid benefits for teachers with a .5 FTE or greater contract: (a) life insurance, and (b) the Employee Assistance Program.
3. Teachers working less than a .5 FTE contract are not eligible for employer-paid insurance benefits.

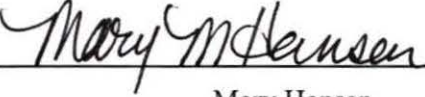
**ARTICLE VIII - Effective Dates and Duration**


- A. Agreement:** This agreement by and between the Association and the Board is signed and ratified this 10th day of May, 2018.
- B. Effective Dates:** This agreement shall be effective July 1, 2018, and shall remain in full force and effect until June 30, 2019.
- C. Savings:** If any provision of this agreement, or any application thereof to any teacher covered hereby shall be found contrary to law, such provision of application shall have effect only to the extent permitted by law, but all other provisions or applications of this agreement shall continue in full force and effect through the effective dates of the agreement.

By:   
\_\_\_\_\_  
Paul Jenkins  
Chairman, Board of Trustees  
Bonneville Joint School District No. 93

By:   
\_\_\_\_\_  
Lisa Puckett  
President  
Bonneville Education Association

Attest:

  
\_\_\_\_\_  
Mary Hansen  
Clerk  
Bonneville Joint School District No. 93

  
\_\_\_\_\_  
Meghan Shirley  
Negotiations Spokesperson  
Bonneville Education Association

**APPENDIX A - 2018-2019 Salary Schedule**

**Bonneville Joint School District No. 93**

<b>Rung</b>	<b>Base</b>	<b>BA+24</b>	<b>MA</b>
R1	36,516	38,116	39,316
R2	37,445	39,045	40,245
R3	38,278	39,878	41,078
P1	40,111	41,711	42,911
P2	42,373	43,973	45,173
P3	43,238	44,838	46,038
P4	44,950	46,550	47,750
P5	46,534	48,134	49,334
P6	47,656	49,256	50,456
P7	49,384	50,984	52,184
P8	50,511	52,111	53,311
P9	51,585	53,185	54,385
P10	53,093	54,693	55,893
A1	54,822	56,422	57,622
A2	54,822	56,422	57,622
A3	54,822	56,422	57,622
B1	56,087	57,687	58,887
B2	56,087	57,687	58,887
B3	56,087	57,687	58,887
C1	58,500	60,100	61,300
C2	58,500	60,100	61,300
C3	58,500	60,100	61,300
D	62,356	63,956	65,156

1. Effective July 1, 2018 all currently employed teachers placed on rungs R1 through P10 will

advance one rung on the 2018-2019 Bonneville School District 93 Career Ladder Salary Schedule. All currently employed teachers who were placed on the P10 rung in the 2016-2017 school year will advance to the A2 rung. All currently employed teachers who were placed on the A, B, or C rungs in the 2016-2017 school year will advance to the A3, B3, or C3 rungs respectively.

2. Effective July 1, 2018, teachers who are in their first year of holding a certificate-will be placed in the first cell (R1) on the Bonneville School District 93 2018-2019 Salary Schedule and will be paid no less than \$35,800, pursuant to Idaho Code section §33-1004B.
3. Teachers who are new to teaching in Bonneville School District 93, who hold a valid certificate from Idaho and who are approved to teach in Idaho, will be placed on the Bonneville School District 93 2018-2019 Salary Schedule equivalent to their experience and education as applied in fiscal year 2015 for instructional staff and fiscal year 2016 for pupil service staff, pursuant to Idaho Code section §33-1004B. Until evidence of education and experience has been provided by the teacher, he/she will be placed in the first cell (R1) on the Bonneville School District 93 2018-2019 Salary Schedule. Only semester credits, or the equivalent, earned after the degree and initial certification and before September 1, 2014 may be considered for placement on the salary schedule. Only official transcript credits and degrees on file with the Teacher Certification office of the State Department of Education and the Human Resources Office of Bonneville School District 93, earned at an institution of higher education accredited by a body recognized by the State Board of Education, shall be allowed.
4. Teachers holding a baccalaureate degree and twenty-four (24) or more credits will receive an additional one thousand six hundred dollars (\$1,600) for 2018-2019 as shown on the Career Ladder table above.
5. Teachers holding a master degree will receive an additional two thousand eight hundred dollars (\$2,800) for 2018-2019 as shown on the Career Ladder table above.
6. To be eligible to receive the additional educational compensation, all credits and degrees earned must be in a relevant pedagogy or content area as determined by the State Department of Education. Teachers must submit an application with transcript(s) of earned credits to the District Office no later than September 1, 2018. Credits must be recognized by the state for funding purposes, pursuant to Idaho Code §33-1004.
7. Recertification reimbursement in the amount of \$300.00 shall be provided for each teacher of the School District. To be eligible for reimbursement, the teacher must submit a renewed certificate to the Human Resources Office by June 30th of the renewal year. Recertification reimbursement shall be included in the October payroll check.
8. An incentive payment in the amount of \$500.00 shall be paid to each teacher who submits a letter of retirement that has been approved by the Board of Trustees before February 15, 2019. The incentive payment shall be included in the March payroll check.

## **APPENDIX B - Salary Schedule 2**

Teachers contracted for extra duties listed in this extracurricular schedule by the administrator of their respective schools shall be paid in accordance with the provisions of this stipend schedule established below:

1. A "stipend" shall be defined as "compensation" which is received for coaching, and/or supervision of extracurricular activities or leadership responsibilities within the school or district outside of the regular teaching contract.
2. No teacher may hold more than three (3) of these positions during the school year unless approved by the Board of Trustees.
3. The stipend shall be paid only for the position it supports, and if not used, it will not be transferable for other uses.
4. Positions which are not utilized may be reinstated upon the recommendation of the building principal and the approval of the Superintendent and the Board of Trustees.
5. The following guidelines manage placement on the stipend schedule:
  - a. Position and allowable experience will be the factors in determining the exact placement on the stipend schedule.
  - b. If an assistant coach moves to a head coach position in the same sport, he/she will be placed on the head coach schedule at the appropriate experience level.
  - c. If an assistant coach moves to the head coach of another sport, he/she will be at placed on the head coach schedule at the beginning experience level.
  - d. Experienced coaches entering District 93 will be given placement on the stipend salary schedule according to their experience in schools governed by the Idaho High School Activities Association (IHSAA), National Federation of State High School Association (NFHS), National Junior Collegiate Athletic Association (NJCAA), or the National Collegiate Athletic Association (NCAA). Their experience must be in the area they will coach. Whenever a new sport or activity is sanctioned by the IHSAA and approved by the Board of Trustees, experience in coaching that activity as a competitive club at the same level will be considered as equivalent experience for the first three years of the activity's adoption by the Board.
6. An Extracurricular Pay committee shall be established on an annual basis.
  - a. The Committee shall be comprised of the following members:
    - i. Three (3) Administrators
    - ii. One (1) High School Teacher

- iii. One (1) Middle School Teacher
  - iv. One (1) Elementary Teacher
- b. A quorum consisting of at least four (4) of the six (6) members must be present to conduct business.
  - c. The teachers on the committee will be appointed by the Association.
  - d. The responsibilities of the committee will be to:
    - i. Review annually the comparative relationship, equity and balance among all extracurricular assignments, making recommendations to the Negotiating Teams where adjustments are deemed necessary for action.
    - ii. Make recommendations to the Negotiating Teams on the creation, deletion, and compensation rate changes of extracurricular positions. All new positions may be added at a 1% rate for one (1) year without inclusion in the Master Agreement. Those positions not added to the Master Agreement within one (1) year shall be eliminated.
- 7. Requests for stipend adjustments must be submitted to the Human Resources Office on or before the final day of the second trimester. Forms are available online at <http://bit.ly/stipendrequest>.
  - 8. The following duties shall be paid in accordance with the stipend schedule for the current year.
  - 9. Supplemental contracts for all extracurricular assignments shall be issued for one-year after Board approval.
  - 10. The amounts on the stipend schedule will be increased by the same average percentage increase to the teacher base salary schedule, as included in Appendix A.
  - 11. In the 2018-2019 school year, for supplemental positions within a single season, the stipend will be paid as a one-time payment at the conclusion of the season. All other supplemental positions will be paid in 1/3 increments with payments in December, March, and June.

## High School Stipends

Activity	Position	Years of Experience		
		1-4	5-8	9 - more
<b>Baseball</b>	Varsity Head	\$3,030	\$3,500	\$4,190
	Varsity Assistant	\$1,985	\$2,215	\$2,680
	JV Head	\$1,985	\$2,215	\$2,680
	Freshman Head	\$1,985	\$2,215	\$2,680
<b>Boys Basketball</b>	Varsity Head	\$3,730	\$4,315	\$5,125
	Varsity Assistant	\$2,450	\$2,800	\$3,375
	JV Head	\$2,450	\$2,800	\$3,375
	Freshman Head	\$2,450	\$2,800	\$3,375
<b>Girls Basketball</b>	Varsity Head	\$3,730	\$4,315	\$5,125
	Varsity Assistant	\$2,450	\$2,800	\$3,375
	JV Head	\$2,450	\$2,800	\$3,375
	Freshman Head	\$2,450	\$2,800	\$3,375
<b>Cross Country</b>	Varsity Head	\$2,215	\$2,560	\$3,030
	Varsity Assistant	\$1,170	\$1,395	\$1,630
<b>Football</b>	Varsity Head	\$3,730	\$4,315	\$5,125
	Varsity Assistant	\$2,450	\$2,800	\$3,375
	JV Head	\$2,450	\$2,800	\$3,375
	Freshman Head	\$2,450	\$2,800	\$3,375
<b>Golf</b>	Varsity Head	\$2,095	\$2,450	\$2,910
	Varsity Assistant	\$1,515	\$1,745	\$2,095
<b>Boys Soccer</b>	Varsity Head	\$3,145	\$3,610	\$4,315
	Varsity Assistant	\$2,330	\$2,680	\$3,145
<b>Girls Soccer</b>	Varsity Head	\$3,145	\$3,610	\$4,315
	Varsity Assistant	\$2,330	\$2,680	\$3,145
<b>Softball</b>	Varsity Head	\$3,030	\$3,500	\$4,190
	Varsity Assistant	\$1,985	\$2,215	\$2,680
	JV Head	\$1,985	\$2,215	\$2,680
	Freshman Head	\$1,985	\$2,215	\$2,680
<b>Summer Weights</b>	Head Coach	\$1,860	\$2,095	\$2,560
<b>Tennis</b>	Varsity Head	\$2,215	\$2,560	\$3,030
	Varsity Assistant	\$1,515	\$1,745	\$2,095

	JV Head	\$1,515	\$1,745	\$2,095
<b>Swimming</b>	Varsity Head	\$2,215	\$2,560	\$3,030
	Varsity Assistant	\$1,170	\$1,395	\$1,630
<b>Track</b>	Varsity Head	\$3,145	\$3,610	\$4,315
	Varsity Assistant	\$2,095	\$2,450	\$2,910
<b>Volleyball</b>	Varsity Head	\$3,145	\$3,610	\$4,315
	Varsity Assistant	\$2,330	\$2,680	\$3,145
	JV Head	\$2,330	\$2,680	\$3,145
	Freshman Head	\$2,330	\$2,680	\$3,145
<b>Wrestling</b>	Varsity Head	\$3,500	\$3,965	\$4,660
	Assistant	\$2,215	\$2,560	\$3,030
<b>Activity Director</b>	Director	\$815	\$1,045	\$1,170
<b>Ballroom Dance</b>	Advisor	\$2,560	\$3,030	\$3,610
<b>Broadcast Journalism</b>	Advisor	\$2,330	\$2,680	\$3,145
<b>Cheerleading</b>	Varsity Head	\$2,910	\$3,375	\$4,075
	Varsity Assistant	\$2,095	\$2,450	\$2,910
	JV Head	\$2,095	\$2,450	\$2,910
<b>Dance Team</b>	Advisor	\$2,910	\$3,375	\$4,075
	Assistant Advisor	\$2,095	\$2,450	\$2,910
<b>Debate</b>	Advisor	\$2,680	\$3,030	\$3,730
	Assistant Advisor	\$1,745	\$1,985	\$2,450
<b>Drama</b>	Advisor	\$2,330	\$2,680	\$3,145
<b>Hope Squad</b>	Advisor	\$1,515	\$1,745	\$2,095
<b>Instrumental Music</b>	Director	\$3,610	\$4,075	\$4,890
	Assistant Director	\$1,630	\$1,860	\$2,215
<b>Intramurals</b>	Coordinator	\$815	\$1,045	\$1,170
<b>Musical</b>	Director	\$1,630	\$1,860	\$2,215
	Music Director	\$1,630	\$1,860	\$2,215
<b>National Honor Society</b>	Advisor	\$580	\$830	\$1,110
<b>Newspaper</b>	Advisor	\$2,330	\$2,680	\$3,145
<b>Renaissance</b>	Advisor	\$580	\$830	\$1,110
<b>Robotics</b>	Advisor	\$2,330	\$2,680	\$3,145
	Assistant Advisor	\$1,170	\$1,395	\$1,630



<b>Scholastic Team</b>	Advisor	\$1,395	\$1,630	\$1,985
<b>Speech</b>	Advisor	\$1,630	\$1,860	\$2,215
<b>Student Government</b>	Advisor	\$2,910	\$3,375	\$4,075
<b>Summer Band Director</b>	Director	\$580	\$830	\$1,110
<b>Vocal Music</b>	Advisor	\$2,560	\$3,030	\$3,610
<b>School Website Manager</b>	Manager	\$550	\$550	\$550
<b>Yearbook</b>	Advisor	\$2,450	\$2,800	\$3,375

### Middle School Stipends

Activity	Position	Years of Experience		
		1-4	5-8	9 - more
<b>Boys Basketball</b>	Head Coach	\$1,860	\$2,095	\$2,560
	Assistant	\$1,395	\$1,630	\$1,985
<b>Girls Basketball</b>	Head Coach	\$1,860	\$2,095	\$2,560
	Assistant	\$1,395	\$1,630	\$1,985
<b>Cross County</b>	Head Coach	\$1,225	\$1,575	\$1,815
	Assistant	\$815	\$1,045	\$1,170
<b>Track</b>	Head Coach	\$1,745	\$1,985	\$2,450
	Assistant	\$1,170	\$1,395	\$1,630
<b>Volleyball</b>	Head Coach	\$1,745	\$1,985	\$2,450
	Assistant	\$1,170	\$1,395	\$1,630
<b>Wrestling</b>	Head Coach	\$1,745	\$1,985	\$2,450
	Assistant	\$1,170	\$1,395	\$1,630
<b>Activity</b>	Director	\$1,745	\$1,985	\$2,450
<b>Cheerleader</b>	Advisor	\$1,860	\$2,095	\$2,560
<b>Drama</b>	Advisor	\$1,395	\$1,630	\$1,985
	Assistant	\$1,170	\$1,395	\$1,630
<b>Hope Squad</b>	Advisor	\$815	\$1,045	\$1,170
<b>Instrumental Music</b>	Director	\$1,395	\$1,630	\$1,985
<b>Intramurals</b>	Coordinator	\$815	\$1,045	\$1,170
<b>Math Counts</b>	Advisor	\$815	\$1,045	\$1,170
<b>Odyssey of the Mind</b>	Advisor	\$230	\$290	\$345
<b>Junior Honor Society</b>	Advisor	\$580	\$830	\$1,110
<b>Student Government</b>	Advisor	\$1,630	\$1,860	\$2,215
<b>Vocal Music</b>	Director	\$1,170	\$1,395	\$1,630
<b>School- Website</b>	Manager	\$550	\$550	\$550
<b>Yearbook</b>	Advisor	\$1,395	\$1,630	\$1,985

### Elementary School Stipends

Activity	Position	Years of Experience		
		1-4	5-8	9 - more
After School Program	Director	\$1,110	\$1,110	\$1,110
Hope Squad	Advisor	\$550	\$550	\$550
School Website	Manager	\$550	\$550	\$550

\*Assistant coaches for sports where males and females practice together but compete separately may be designated as a second Head Coach. One Head Coach will be designated as the Boys' Head Coach and one Head Coach will be designated as the Girls' Head Coach. These sports include Cross Country, Track, Swimming, Golf, and Tennis.

### Previous Stipends

1. The following positions were previously included in the Stipend Agreement, but have been moved to Leadership Premiums:
  - a. School Technology Mentors (2)
  - b. Department Heads (High School: 10)
  - c. State Testing Coordinators
  - d. RTI Team Members (3 per high school;
  - e. Team Leader (Middle School: 8)
2. The following positions were previously included in the Stipend Agreement, but were moved to contracted positions:
  - a. Athletic Trainers
  - b. First Aid Providers

### **Extended Working Year**

	Additional Days
Elementary School Counselor	2
Secondary Media Center Specialist	3
Psychologist	5
High School Athletic Director	10
Social Worker	2
Speech/Language Pathologist	2
Middle School Counselor	15
High School Counselor	15

### **Professional Technical Extended Working Year**

Teachers holding professional-technical positions who believe they require additional days to complete their assigned duties may request an extension to the length of their contract year by filling out the Professional Technical Budget form and submitting it to the Professional Technical Education Coordinator for consideration.

### **Extended Working Day**

All stipends, extended contracts, and special assignments are contracts on a yearly basis. Those assignments which are predicated on grant money, State professional technical or Federal money are subject to the availability of that funding.

For the 2018 - 2019 school year, the following positions will receive additional compensation in the amount of 5.5% of the teacher's salary for each instructional period they are assigned to teach beyond five (5) instructional periods per trimester. Additional instructional periods may be assigned before or after the regular school day or during the teacher's preparation periods.

- Auto Mechanics Instructor
- Auto Body Instructor
- Welding Instructor